

Counting the Collection

Dear Parish Priest and Parish Counters,

Prayers and donations made to Missio on World Mission Sunday make a huge contribution to the growth of our Church all over the world, and to the well-being of the poorest in our global family.

By providing the facility to Gift Aid we will be able to raise an **extra 25p for every pound donated** on World Mission Sunday for the overseas mission of the Church.

Please encourage those wishing to Gift Aid their donations to **complete the Gift Aid form on the donation envelopes.**

We realise that it will take up a little more of your time to open the envelopes and check the Gift Aid amount, but this is the most efficient way of enabling us to reclaim the tax on donations made by tax-paying supporters.

Thank you for making this possible!

Please help us to comply with HMRC guidelines by following these steps:

Bank the collection in the usual way and write down the total amount on the parish donation form provided overleaf.

Please send us a **cheque payable to World Mission Sunday**

Or

Send us the collection by Bank Transfer:

Account Name: **Missio** Sort Code: **16-00-16** Account Number: **10824230**

Please include this reference: WMSP+ your parish postcode

For a BACS receipt, please call us on 020 7821 9755 or email info@missio.org.uk

Remember to return the following in the Freepost envelope provided:

- Any completed card donations. Parishioners have been asked to send these directly to Missio, but some may have been placed in the Church collection.
- This parish donation form with the total amount collected
- Any other cheques/charity vouchers e.g. CAF
- All the completed Gift Aid forms

Gift Aid forms

- Please check that the amount (cash or cheque) in the envelope corresponds to the amount declared on the Gift Aid form
- If the amount enclosed is the same or more than the amount declared, please do not change the Gift Aid declaration
- If the amount is less than the amount declared, please change the amount written on the declaration to match the amount donated
- Let us know if your contact details are incorrect and whether you need a higher/lower number of donation envelopes next year by completing the parish donation form overleaf

Thank you!